

GOVT. DEGREE COLLEGE HARIPURDHAR SIRMAUR H.P.



PROSPECTUS 2023-2024

**GOVT. DEGREE COLLEGE
HARIPURDHAR
DIST. - SIRMAUR, H.P. 173032**



| | |
|---|---|
|  | <i>Principal No.: 9459421754</i> |
|  | <i>www.gcharipurdhar.edu.in</i> |
|  | <i>gcharipurdhar@gmail.com</i> |

PROSPECTUS SESSION 2023-24

ADMISSION PROCESS

Admission will only take place through online mode. Go to college official website www.gcharipurdhar.edu.in and click on online Admission.

Or

Click here

<https://gcharipurdhar.highteducation.in/>

DOCUMENTS REQUIRED /INSTRUCTIONS FOR ADMISSION IN B. A. FIRST YEAR

Instructions for the Students to Fill the Online Admission Form:

1. Every Student must have their unique Email ID and this Email ID will be used for Admission.
2. Only one Application form is to be filled with one Email ID (If a Students will fill his admission form from others email ID, It will be not be Accepted by the Admission Software).
3. The Students have to be ready with following Documents:
 - i. Matriculation Certificate (1 photocopy)
 - ii. +2 Certificate (1 photocopy)
 - iii. 2 Passport size photograph of student.
 - iv. Original School Leaving & Character Certificates issued by the school.
 - v. If +2 Class is passed as a private candidate, in that case character certificate may be obtained from a Gazetted Officer/ Panchayat Pradhan/ Municipal Councilor.
 - vi. In case of opting for category benefit, SC/ST/OBC/IRDP/BPL/Minority. Community/ physically disabled the certificate must be enclosed from a competent authority.
 - vii. Undertaking by the Applicant. (If required)
 - viii. Himachal Bonafide Certificate must be attached by girl students to avail tuition fees concession.
 - ix. Affidavit of Single Girl Child.
 - x. 40% Disability Certificate (In case of Handicap Student)
 - xi. Copy of Aadhar Card.
 - xii. Those who have passed their eligibility exam from a Board/ University other than Himachal Pradesh must submit original Migration Certificate.

STEPS FOR ONLINE ADMISSION

1. Go to College official Website www.gcharipurdhar.edu.in and Click the admission link 2023-24.
2. Register with your valid Email ID and create your account
(Remember the Password and Phone number entered)
3. After Registration, the verification message will be sent to your email ID and you have to verify it from your email ID and Now you can login with your email ID and Password.
4. Fill the admission form and upload the required documents, photo and Signature.
5. Submit the Prospectus fee of **Rs. 50/-** through online mode.
(Application Form will be processed only after submission of Prospectus fee of Rs. 50/-)
6. You have to check the status of your application form on daily Basis to check if there is any deficiency in the form.
7. Your Application will be verified by Admission Committee members and after receiving the Invoice on your Account you have to pay the Fee online.

ADMISSION SCHEDULE FOR 2023-2024

| Sr. No. | Period | Days | Remarks |
|---------|--------------------------|---------|---|
| 1. | 30-06-2023 to 08-07-2023 | 08 Days | Submission of Admission Forms. |
| 2. | 08-07-2023 at 5:00pm | -- | Display of 1 st Merit List. |
| 3. | 10-07-2023 to 12-07-2023 | 03 Days | Fee to be Deposited. |
| 4. | 12-07-2023 at 5:00pm | -- | Display of 2 nd Merit List. |
| 5. | 13-07-2023 to 14-07-2023 | 02 Days | Fee to be Deposited. |
| 6. | 15-07-2023 & 17-07-2023 | 02 Days | Orientation of 1 st Year Students. |

Note:- Regular Teaching will be starts from 18, July, 2023.
(Calendar of Activities for the session 2023-24 will be update soon)

This is a three year course. The degree will be awarded when a candidate clears all courses within a maximum period of **05** years from the date of admission to this course.

Note:-

1. A candidate failing either or one or two subjects/papers will be given compartment in that subject/paper and will be eligible for promotion to the next class. Two chances (one at supplementary stage and one at the annual exam stage) will be given to clear the compartment.
2. A candidate failing in three or more subjects/papers will be treated as **failed** in that year and will be required to repeat the entire year.

ADMISSION FORM VERIFICATION COMMITTEE

| | | | |
|----|----------------------------|--------------------|------------|
| 1. | B. A. 1 st Year | Prof. Karan Mohil | 9736329020 |
| | | Rakesh-Clerk | 9816766844 |
| 2. | B. A. 2 nd Year | Prof. K. D. Sharma | 9805315767 |
| | | Sh. Sohan Singh | 8894863597 |
| 3. | B. A. 3 rd Year | Prof. K. D. Sharma | 9805315767 |
| | | Sh. Naresh Lamba | 8580405657 |

RAGGING IS A CRIMINAL OFFENCE

Ragging is a punishable offence. Ragging of all kind is strictly banned in the college campus. Anybody caught indulging in this evil exercise shall face penalty under the law. Act remotely suggestive of ragging should be reported to the college authorities/to the member of anti-ragging committee. A student who commits the offence of ragging shall be **punishable with imprisonment for a term**, which may extend to **three years** or shall also be liable to a fine, which may extend to **Rs. 50,000 or both**.

In order to have zero tolerance and its total elimination from the educational institutions *Hon'ble Supreme Court of India* vide its orders dated 4th May, 2001; 16th May, 2007 and 11th Feb. 2009 has directed as under:

“Ragging is banned in the institution. Anyone indulging in ragging is liable to be punished appropriately. Punishment shall be exemplary and justifiably harsh.” Punishment for ragging includes:

- Imprisonment, fine or both.
- Expulsion from the institution, suspension from the institution or classes for a limited period or fine with a public apology.
- Withholding scholarship or other benefits.
- Debarring from representation in events.
- Withholding of results.

ANTI RAGGING COMMITTEE

| | |
|-----------------------------|------------|
| Prof. Karam Dutt (Convener) | 9805315767 |
| Prof. Karan Mohil | 9736329020 |
| Sh. Naresh Lamba-SLA | 8580405657 |
| Sh. Rakesh-Clerk | 9816766844 |
| Sh. Sohan Singh-JLA | 8894863597 |

MESSAGE FROM PRINCIPAL DESK



Dear Students!

College education marks a transition from the confined environment of school to a highly free atmosphere of the college. It would open up new vistas of experience for you. It is an opportunity for you to prepare for the challenges of tomorrow and thus evolve as fulfilled individuals and upright citizens. I, therefore welcome you to this entirely new field of knowledge and experience, hoping that together, we would be able to achieve the desired aims of education. Mahatma Gandhi has rightly pointed out the aim of education as: "Education is drawing out of the best in child and man with reference to body, mind and spirit."

Education brings out the hidden potential in the students. Remember! Each one of you is unique and has an unlimited potential. There is a need to identify your talent and nurture it to take maximum advantage of the powers waiting to be unleashed from within. The complete emergence of the inner force available within you can be realized through the power of knowledge. To help the students realize their hidden potential and hone their innate skills and talents, a plethora of activities, like: Sports and Games, Cultural Activities, Declamation Contests, Quiz Competitions, Career Counseling and Guidance, NSS, NCC and various Clubs and Societies have been devised to make your sojourn in this college more enriching and fruitful.

The entire staff of the college would strive to make the process of learning as smooth as possible to help your grooming as good human beings and assist your metamorphosis into useful citizens of the country. We expect good qualities of discipline, punctuality, honesty, volunteerism, chivalry and hard work from each one of you to help create a better atmosphere of learning and thus, make optimum use of your hidden talents.

I, on behalf of college fraternity welcome all the students and wish them all the best for achieving greater success and scaling new heights in the coming session.

TEACHERS OPEN THE DOORS, BUT YOU MUST ENTER BY YOURSELF.

With Best Wishes & Blessings:

DR. RAJINDER TOMAR
(Officiating Principal)

ABOUT THE COLLEGE

Govt. Degree College Haripurdhar came into existence in the year 2011 and since then has made a steady progress towards ensuring quality education to its students. Situated at the top of a hill, it provides a bird's eye view of the surrounding area. It is located in the serene and picturesque beauty of **Churdhar** range in the ambience of chaste mountains covered with evergreen cedar trees on one side and the thick woods of beautiful red rhododendron on the other. Since its inception, the college had been running in '**Maa Bhangyani**' Temple Complex and started operations from the new campus w.e.f. June 2017. Five batches of undergraduate classes have already passed out from this institute till date. The college presently has six classrooms, two smart classrooms, a large and spacious library, and various office rooms with abundant quality furniture. A dedicated water supply scheme for the college to be commissioned by the Irrigation & Public Health Department (I&PH) with an estimated cost of Rs. 68 lakh is in its final stage of completion. The construction of Multi-Purpose Hall and Development of Playground has been undertaken by the funds received as RUSA grant for infrastructural development through HPPWD.

The Multi-Purpose Hall would encompass facilities like: Canteen, Gymnasium etc. College playground, once developed, would host a multitude of games and sports activities to bring cheer and adventure in the life of the students. To keep pace with the latest technology, facilities like free Wi-Fi, upgraded IT Laboratory with a dedicated server and latest Tally ERP-9 software, Smart classrooms, Quality Sound System, digital camera, & CCTV cameras have been installed in the campus. Sufficient quantity of other material and equipment pertaining to sports and music along with other office and campus equipment like: Water filter & storage tank, chairs, garden benches, solar lights, electronic siren, fire extinguishers, wooden flooring, wall paneling, creation of aluminum glass cabins for teachers & purchase of additional books for the library as per the institutional development plan of the college have been accomplished through the funds received as RUSA grant. The college campus has been bejeweled with state of art facilities at par with the colleges in nearby towns and cities, a clear manifestation of the aims of RUSA in providing quality education to "one and all" irrespective of the geographical or social limitations and disparities.

The college offers UG programs in following subjects of Arts stream: English, Sociology History, Political Science, Hindi, Physical Education, Music (Vocal), the subjects of: Physics, Chemistry and Mathematics in the Science (Non-Medical) stream and Subjects of Commerce stream. The dedicated and highly motivated faculty of the college earnestly endeavors to make the process of learning, an adventure as well as a life enriching experience.

THE MISSION

The Higher education being at the apex of the entire educational structure influences all levels of education and thus affects the future of the nation. Our mission, as an institute of higher education, would be to inculcate among students: universal values, curiosity to acquire knowledge, habits of observation and enquiry, strong belief in their own strengths, patience and ability to work hard.

THE VISION

The entire team of professionals at this college is driven by the vision to help the students seek wisdom and follow the path of righteousness with the motive to preserve the values of democracy, justice and liberty, equality and fraternity, sense of duty and patriotism to make the nation great and strong. True education is training of both the head and the heart. Knowledge without wisdom is meaningless. Therefore educating the mind without morals does not serve the actual purpose of education. Education means: Cultivating inner strength, learning self-discipline and eagerness to learn. Educated persons are those who choose wisely and consciously under all circumstances. They choose wisdom over foolishness, good over bad and virtue over vice. The illusion of knowledge which leads to ignorance is not education. We intend to provide the society with competent men and women, who as cultivated individuals are fit to serve the society and the nation.

“To be an educational institution of repute, dedicated to academic excellence with a humane face contributing to social transformation through improvement in the quality of life.”

AIM

Our aim is to help the students develop their potential by providing right kind of leadership. To develop and integrate the intellectual, physical, aesthetic, ethical and spiritual powers of the students to make them highly humane, cultured and integrated. A fine blend of resources like excellent teaching techniques, enriching cultural, sports and co-curricular activities are designed for personal growth and development of leadership qualities and team spirit to achieve this purpose. The focus is on development of 5 C's to be successful in life: Character, commitment, Conviction, Courtesy and Courage. Education is a liberating force. It liberates us from bondage, ignorance, backwardness and vices of lower human nature. The college aims to provide the best atmosphere for learning without any discrimination, prejudice or bias against any section of the society thereby realizing the bigger aim of striving to promote equality and social justice and to reduce social and cultural differences.

FACULTY

Officiating Principal : **DR. RAJINDER TOMAR**

TEACHING FACULTY

| | | |
|-----------------------------|------------------------------------|------------------------------|
| Dept. of Sociology | Dept. of Physical Education | Dept. of Pol. Science |
| <i>Prof. K. D. Sharma</i> | <i>Vacant</i> | <i>Prof. Karan Mohil</i> |
| Dept. of Music Vocal | Dept. of Hindi | Dept. of English |
| <i>Dr. Rajinder Tomar</i> | <i>Vacant</i> | <i>Vacant</i> |
| Dept. of History | Dept. of Commerce | Dept. of Physics |
| <i>Vacant</i> | <i>Vacant</i> | <i>Vacant</i> |
| Dept. of Chemistry | Dept. of Mathematics | Library |
| <i>Vacant</i> | <i>Vacant</i> | <i>Vacant</i> |
| SLA | JLA | Tabla Vadak |
| <i>Sh. Naresh Lamba</i> | <i>Sh. Sohan Singh</i> | <i>Vacant</i> |

NON TEACHING FACULTY

| OFFICE STAFF | |
|-------------------------|--------------------------|
| Supdt. Grade-I | <i>Vacant</i> |
| Supdt. Grade-I I | <i>Sh. Sanjeev Bhatt</i> |
| Clerk | <i>Sh. Rakesh Sharma</i> |
| CLASS IV | |
| <i>Smt. Maina Devi</i> | Peon |
| <i>Smt. Kanta Devi</i> | Peon |
| <i>Sh. Jai Ram</i> | Peon |

CHOICE BASED CREDIT SYSTEM (CBCS) FOR UNDERGRADUATE (UG) COURSES

The Himachal Pradesh University vide Letter No. 2-1/2012 H.P.U. (Academic) dated 4 June 2016 has notified the acceptance of the latest course curriculum under Choice Based Credit System (CBCS) brought out by the University Grant Commission for implementation of academic session 2019-20.

Outlines of Choice Based Credit System:

1. Core Course: (12 for general courses; 4 discipline specific papers each for regular courses and 2 papers each for English and Hindi/MIL in B.A./B.Com.

2. Elective Course: Generally a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/ subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill is called an Elective Course.

2.1 Discipline Specific Elective (DSE): (2 each for regular courses): An elective course offered under the main discipline/ subject of study is referred to as Discipline Specific Elective.

2.2 Generic Elective (GE) Course: (2 each for B.A./ B.Com. regular courses) : An elective course chosen from an unrelated discipline/subject, with an intention to seek exposure beyond discipline/s of choice is called a Generic Elective.

3. Ability Enhancement Courses (AEC): The Ability Enhancement (AE) Courses may be of two kinds: Ability Enhancement Compulsory Courses (AECC) and Skill Enhancement Courses (SEC).

“AECC” courses are the courses based upon the content that leads to Knowledge enhancement;

(i) Environmental Science and (ii) English/ Hindi/ MIL Communication/ Sanskrit. These are mandatory for all disciplines. SEC courses are value-based and/or skill-based and are aimed at providing hands-on-training, competencies, skills, etc.

3.1 Ability Enhancement Compulsory Courses (AECC): Environmental Science, English Communication / Hindi Communication/ MIL Communication / Sanskrit.

3.2 Skill Enhancement Courses (SEC): (4 for regular courses): These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based knowledge and should contain both theory and lab/hands-on/training/field work. The main purpose of these courses is to provide students life-skills in hands-on mode so as to increase their employability.

Continuous Comprehensive Assessment (CCA)

Accounting for 30% of the final grade that a student gets in a course, it consists of following three Major components:

1. **Classroom Attendance:** Students are expected to be regular in attending the classes as this is very foundation of academic activities. In order to be eligible to appear in the University Examinations, a student must have 75% attendance in each of the course concerned, in theory as well as in practical's separately. The incentive for the classroom attendance will be awarded CCA marks as follows:-

| Sr. No. | Percentage of Attendance (%) | Marks |
|---------|------------------------------|-------|
| 1. | 75 % to less than 80 % | 01 |
| 2. | 80% to less than 85 % | 02 |
| 3. | 85 % to less than 90 % | 03 |
| 4. | 90 % to less than 95 % | 04 |
| 5. | More than 95 % | 05 |

2. **Mid-Term (Minor) Test:** There will be one mid-term test, to be conducted when Approximately $2/3^{\text{rd}}$ of the syllabus has been covered. This midterm test will be for **15** marks. Mid- term test will be conducted by the college in consultation with the teacher.
3. **Seminar/Assignment/Tutorials:** The remaining **10** marks of the CCA will be awarded on the basis of seminar/assignment/Tutorials etc. that the course teacher might give to the students.

ELIGIBILITY FOR ADMISSION

1. A student seeking admission to B. A. 1st Year should have passed 10+2 or an equivalent examination of a recognized board/university established by law in India with pass in five subjects including English.
2. The students of National Open School who have passed all the five subjects by securing requisite marks will be admitted. There is no provision for admission to the compartment cases of national open school. Students from vocational stream are also eligible for admission to these classes provided they fulfill the minimum eligibility conditions.
3. Twice failed candidates in the same class will not be admitted.
4. A student who fails in all the compulsory and elective subjects in the university annual examination will not be admitted to the same course /class in the college.
5. The students who have passed Prabhakar without passing +2 are not eligible for regular admission to any course in the college.

AGE LIMIT FOR ADMISSION IN UG COURSES

For admission to the 1st Year, a student must not be more than **23 Years (25 Years for girls)** of age on **1st July 2023**, e. g. the applicant should not be born earlier than **01/07/2000** in case of boys and **01/07/1998** in case of girls. However, in respect of SC and ST students a relaxation of **3 years** is given.

The **Vice-Chancellor** of H.P.U.-Shimla has the power to permit age relaxation up to a maximum of 6 months. All such cases could provisionally be granted age relaxation up to six months by the **Principal** and a consolidated list of such cases be sent for approval of the Vice-Chancellor. A candidate who has availed age relaxation at the time of first admission shall be eligible for the same in the subsequent classes also.

PROPOSED SCHEME FOR CHOICE BASED CREDIT SYSTEM IN B. A.

| Year | Core Course (12) | Ability Enhancement Compulsory Course (AECC) (2) | Skill Enhancement Course (SEC) (4) | Discipline Specific Elective (DSE) (4) | Generic Elective GE (2) |
|-------------------|---|--|------------------------------------|--|-------------------------|
| I st | English-1 Sanskrit/Hindi-1 DSC-1A DSC-2A DSC-1B DSC-2B | (English/Hindi/Sanskrit/MIL Communication) and Environmental Science | NIL | NIL | NIL |
| II nd | English-2 Sanskrit/Hindi-2 DSC-1C DSC-2C DSC-1D DSC-2D | NIL | SEC-1 SEC-2 | NIL | NIL |
| III rd | NIL | NIL | SEC-3 SEC-4 | DSE-1A DSE-2A DSE-1B DSE-2B | GE-1 GE-2 |

NOTE:

- Admission to B. A. 2nd and 3rd Year will be purely on *ROLL ON System*.
- In B. A. 2nd Year, Skill Enhancement Course (SEC) will be offered from the main discipline/ subject (DSC-1C).

The Generic Elective (GE) course for B. A. 3rd Year will be offered from following table:

GENERIC ELECTIVE COURSE OFFERED

| Sr. No. | DSC-I | Generic Elective |
|---------|--------------------|--------------------------|
| 1. | Hindi | Music (Vocal) FOR ALL |
| 2. | History | |
| 3. | Physical Education | |
| 4. | Political Science | |
| 5. | Sociology | |

PERMISSIBLE SUBJECT COMBINATIONS IN B. A. Ist YEAR (ARTS, HUMANITIES/LANGUAGES)

| COMBINATION NO. | SUBJECT COMBINATION | SEATS AVAILABLE |
|-----------------|-------------------------------|-----------------|
| 1. | English & History | 60 |
| 2. | English & Music | 60 |
| 3. | English & Political Science | 60 |
| 4. | English & Sociology | 60 |
| 5. | Hindi & History | 60 |
| 6. | Hindi & Music | 60 |
| 7. | Hindi & Political Science | 60 |
| 8. | Hindi & Sociology | 60 |
| 9. | History & English | 60 |
| 10. | History & Hindi | 60 |
| 11. | History & Music | 60 |
| 12. | History & Political Science | 60 |
| 13. | History & Sociology | 60 |
| 14. | Music & English | 60 |
| 15. | Music & Hindi | 60 |
| 16. | Music & History | 60 |
| 17. | Music & Political Science | 60 |
| 18. | Music & Sociology | 60 |
| 19. | Political Science & English | 60 |
| 20. | Political Science & Hindi | 60 |
| 21. | Political Science & History | 60 |
| 22. | Political Science & Music | 60 |
| 23. | Political Science & Sociology | 60 |
| 24. | Sociology & English | 60 |
| 25. | Sociology & Hindi | 60 |
| 26. | Sociology & History | 60 |
| 27. | Sociology & Music | 60 |
| 28. | Sociology & Political Science | 60 |

- Subject combinations in B. A. IInd & IIIrd year (Arts, Humanities/Languages) are same as previous year.

FEE STRUCTURE FOR B. A. (1st, 2nd & 3rd Year) SESSION 2023-24

| Sr. No. | Government Account Fees | Amount (in Rs.) |
|-------------|---|--|
| I. | Annual Charges | |
| 1. | Admission Fee | 25 |
| 2. | Re-admission fee first time | 100 |
| 3. | Re-admission fee second time | 200 |
| 4. | Late admission fee | 10 / Per Day |
| 5. | Tuition fee (for boys and non-HP Bonafide girls) | 600 |
| II. | University Fund | |
| 1. | University Registration (1 st Year only) | 200 for HP Board Students & 400 for other Boards |
| 2. | University Development Fund (only once at the Time of Admission) | 500,250 (GEN/OBC/SC/ST) & 100 (IRDP/ BPL) |
| 3. | Registration Cont. Fee (2 nd & 3 rd Year) | 10 |
| 4. | Sports Fee | 15 |
| 5. | Youth Welfare Fee | 15 |
| 6. | Holiday Home Fee | 1 |
| III. | College Annual Charges (Refundable) | |
| 1. | Library security | 100 |
| IV. | College Annual Charges (Non-Refundable) | |
| 1. | House Examination fund | 80 |
| 2. | Health fund | 6 |
| 3. | Campus development, beautification & up-keep fund | 10 |
| 4. | Book replacement fund | 25 |
| 5. | Furniture repair/ replacement fund | 10 |
| 6. | Identity card | 10 |
| 7. | Duplicate identity card | 20 |
| 8. | Magazine fund | 50 |
| 9. | N.C.C. fund | 10 |
| 10. | Student aid fund | 2 |
| 11. | Cultural activity fund | 20 |
| 12. | Amalgamated fund | 300 |
| 13. | Computer and internet fund | 20 |
| 14. | Sport fund | 240 |
| 15. | Building fund | 120 |
| 16. | Rovers and Rangers fund | 60 |
| 17. | PTA Fund | 600 |
| 18. | Practical fee Chemistry | 240 |
| 19. | Practical fee Physics | 240 |
| 20. | Practical fee Music | 180 |
| 21. | Computer practical/ any other practical subject | 180 |
| IV. | Absence and Other Fines | |
| 1. | Class absence fine (per period) | 1 |
| 2. | Practical absence fine (per practical) | 10 |
| 3. | Absence from house test (per paper) | 50 |
| 4. | Late return of library books | 5/per day per book. |

Note:

✓ *The fee structure is subject to changes as notified by the H.P. University from time to time.*

VARIOUS COMMITTEES

ADMISSION COMMITTEE

Admission Committee for all UG Classes:

Prof. K.D. Sharma (Convener)
Prof. Karan Mohil
Sh. Rakesh-Clerk
Sh. Naresh Lamba-SLA
Sh. Sohan Singh (JLA)

**Prospectus Committee
(Online/Offline) :**

Sh. K. D. Sharma (Convener)
Sh. Karan Mohil

ADMINISTRATIVE COMMITTEES

Advisory Committee:

Prof. K. D. Sharma (Convener)
Prof. Karan Mohil

Library Committee:

Prof. Karan Mohil (Convener)
Sh. Naresh Lamba-SLA

Discipline and Anti-Ragging Committee:

Prof. K. D. Sharma (Convener)
Prof. Karan Mohil

Time Table Committee:

Prof. K. D. Sharma (Convener)
Prof. Karan Mohil

CSCA Advisory Committee:

Prof. K. D. Sharma (Convener)
Prof. Karan Mohil
Sh. Sanjeev Bhatt-Supdt-Gr-II

Local Purchase Committee:

Prof. K. D. Sharma (Convener)
Prof. Karan Mohil
Sh. Rakesh-Clerk

Scholarship Committee:

Prof. K. D. Sharma (Convener)
Prof. Karan Mohil
Sh. Naresh Lamba -SLA
Sh. Sanjeev Bhatt-Supdt-Gr-II

Anti-Ragging Committee:

Prof. K. D. Sharma (Convener)
Prof. Karan Mohil
Sh. Naresh Lamba-SLA
Sh. Rakesh-Clerk

Career Counseling & Guidance Cell :

Prof. K. D. Sharma (Convener)
Prof. Karan Mohil

Seminars & Conferences:

Prof. Karan Mohil(Convener)
Sh. Naresh Lamba-SLA

House Exams Committee:

Prof. K. D. Sharma (Convener)
Prof. Karan Mohil
Sh. Naresh Lamba-SLA

Eco Club:

Sh. Naresh Lamba-SLA (Convener)

Red Ribbon Club:

Prof. Karan Mohil(Convener)

College Magazine Committee:

Prof. Karan Mohil (Convener)
Sh. Rakesh-Clerk

**Water/Electricity &
Sanitation Committee:**

Sh. Naresh Lamba-SLA (Convener)
Sh. Sohan Singh (JLA)

Building and Campus Development:

Sh. Naresh Lamba-SLA (Convener)
Sh. Sohan Singh (JLA)

Cultural Committee:

Dr. Rajinder Tomar (Convener)
Sh. Rakesh-Clerk

Website/ICT Committee:

Rovers and Rangers Committee:

GOVT. DEGREE COLLEGE HARIPURDHAR SIRMAUR H.P.

| | |
|---|--|
| Prof. Karan Mohil Sh. Rakesh-Clerk | Prof. K. D. Sharma (Convener) Sh. Sohan Singh (JLA) |
| Anti-Sexual Harassment & Women Grievances Cell: Prof. Karan Mohil (Convener) Smt. Maina Devi Smt. Kanta Devi | RUSA Cell: Prof. Karan Mohil (Co-ordinator) Sh. Rakesh-Clerk |
| | UGC Committee: Prof. K. D. Sharma (Convener) Prof. Karan Mohil |
| Sports Committee: Prof. Karan Mohil (Convener) Sh. Rakesh (Clerk) | NSS: Sh. Karan Mohil- PO Sh. Sohan Singh (JLA) |
| | NCC: Prof. K. D. Sharma (CTO) |
| IQAC/NAAC Committee: Prof. K. D. Sharma (Convener) Prof. Karan Mohil Sh. Naresh Lamba-SLA Sh. Sanjeev Bhatt-Supdt.-Gr-II | Red Ribbon Club: Sh. Karan Mohil (Convener) |
| | Bursar: Prof. K. D. Sharma |
| Road Safety Club: Prof. Karan Mohil | OSA Formation & Management Committee: Sh. Karan Mohil (Convener) Sh. Naresh Lamba-SLA |
| Record Maintenance Committee: Prof. Karan Mohil (Convener) Sh. Sanjeev Bhatt-Supdt.-Gr-II Sh. Rakesh-Clerk | Form Attestation Committee: (All Teachers of DSE-I) |
| First Aid/Medical Aid Committee: Sh. Sohan Singh (JLA) | University Affairs Committee: Prof. Karan Mohil Sh. Naresh Lamba-SLA |
| Press & Photography Committee: Sh. Karan Mohil (Convener) Sh. Sanjeev Bhatt-Supdt.-Gr-II | |

IDENTITY CARD

Soon after the admission to the college, the librarian will issue a 'Student Identity and Library Card'. It is mandatory for all the students to have their Identity Cards with them when they are in the college, and it must be produced when asked for by any member of the college staff. The identity card is an important document and should be kept with care. A fine of **Rs.-30/-** will be charged for issuing a duplicate Identity Card.

LEAVE RULES

1. It is compulsory for all students get their leave sanctioned, before proceeding on leave.
2. For first **03** days, the concerned teacher will sanction the leave.
3. Leave for **07** days or more than seven days will be sanctioned by the Principal.
4. Maximum leave during the academic session will not exceed more than **10** days.
5. If a student remains absent for **10** days continuously without information, and his/her **10** days absentee in a month, his/her name will be struck off from the rolls of the college.

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6. Re-admission fee of **Rs. 100/-** for the first time and **Rs. 200/-** for the second time will be charged. However, no re-admission will be allowed thereafter.

MIGRATION

Migration from other colleges to this college and vice-versa is governed by H. P. University Rules. A migration certificate can be issued only if the student is registered with the H.P. University.

SPORTS AND CO-CURRICULAR

“A Healthy Mind Resides in a Healthy Body”. Co-curricular activities are the components of non-academic curriculum that helps in developing various aspects of the personality of the students. They supplement and compliment the main curriculum to bring about an all-round development of the students. They are the practical experiences of students. Theoretical knowledge gets strengthened when a relevant co-curricular activity is organized. The college organizes various events such as: sports/games, Debate, Declamation, Discussion, folk songs, folk dance, fancy dress competition, Quiz Contests etc. from time to time. The Sports Committee conducts frequent trials to select teams for participation in inter-college sports competitions as and when organized by the University. Students are encouraged to participate in these activities to help them develop frankness, clarity and fluency of language, coordination, adjustment and better self-expression.

COLLEGE STUDENTS CENTRAL

“Students of today are the leaders of tomorrow”. To encourage students participation in maintaining proper academic atmosphere and in organizing cultural activities etc., and to promote opportunities for the development of character, leadership and discipline and the spirit of service among students, the Students’ Central Association is constituted every year. Elections are conducted for the posts of four office bearers and class representatives as per the rules/schedule announced by H.P. University every year. Other members of CSCA are nominated by the Principal in accordance with the CSCA constitution.

PARENTS & TEACHERS ASSOCIATION (PTA)

PTA has been established under section 2.33 to 2.33.7 of the HP Education Code, 2001, in the college to facilitate community-college participation. It helps in better coordination and interaction between parents and teachers for improvement of academic standards and infrastructural facilities. It provides an interface for exchanging ideas, promote mutual understanding and increase the effectiveness of the educational programs by improving the environment. Parents, guardians (blood relation of the students), teachers and head of the institution are members of this association. Parents are advised to attend the meeting of the General House scheduled for July so that they may make meaningful contribution to the development of the college.

SEMINARS AND GROUP DISCUSSION

Seminars and Group Discussions are organized to develop the information processing abilities of the students leading to development of higher cognitive abilities. While discussion is the simplest form of learning technique it helps in reinforcing the knowledge and breaking the monotony of the class. On the other hand, seminars help in acquiring in-depth knowledge of certain topics and develop the research aptitude of the students. Efforts will be made to engage maximum number of students in these activities to make them confident and true seekers of knowledge.

CLUBS, SOCIETIES AND ASSOCIATIONS

Various clubs and societies have been formed in order to ensure all-round development of students. The students will be encouraged to join one or more than one of these Clubs/Societies/Associations. The students will realize it over a period of time how deeply their personalities have been impacted on account of their involvement with them. Many interesting and useful activities will be undertaken under the auspices of the following clubs:

- | | |
|---------------------------------------|---------------------------------------|
| 1. Literary Society | 2. Young Speakers' Association |
| 3. Social Sciences Association | 4. Art and Culture Club |
| 5. Adventures Sports Club | |

INTERNAL QUALITY ASSURANCE CELL

To develop an in-house quality system for conscious, consistent and targeted action to improve the academic and administrative performance, Internal Quality Assurance Cell has been formed in the college. The IQAC of this college constantly strives to usher in quality by removing deficiencies and enhancing quality to help provide the best learning environment to the students. The main aim of the IQAC is to identify, develop and propagate the best practices and to systematize the efforts towards academic excellence.

THE STUDENTS CHARTER

The college is committed to continually improve the quality of its services and the preparation and implementation of the Student Charter. In order to fulfill your creative and professional potential you need to know what to expect from college-and what the college expects from you. The quality of the services that we believe you are entitled to be balanced with the responsibilities placed on you. The Student Charter will be jointly developed by the members of the advisory council of the college, members of IQAC, PTA members, students, and CSCA. The purpose of the Student Charter of this college will be to help students understand what it means to be a student member of the GDC Haripurdhara community. The aim of the Student Charter will be to encourage active partnership between GDC Haripurdhara and its students in learning and teaching, professional practices and the life of the college community. The Charter will be reviewed and updated each year.

ANNUAL PRIZE DISTRIBUTION FUNCTION

Annual Prize Distribution Function is organized in the month of February/March every year. Various awards and prizes are given to the meritorious students in academics and to those who ***excel in sports and co-curricular activities*** on the Annual Prize Distribution Function as per college norms. Eminent persons are invited to honour the students and this gives them an added reason to excel in their respective fields. A complete report of various activities, achievements and other developments of the college are presented on the auspicious occasion of the function.

COLLEGE LIBRARY

Library is the storehouse of knowledge, when explored viciously by the hungry minds to satiate their never ending quest for knowledge. The college library in the new campus has sufficient space and abundant quality furniture for the seekers of knowledge. The library presently has about 2000 books on various subjects and disciplines. There is a plan to use RUSA funds for purchase of additional reference books for the library so that it will have an abundance of books, magazines and newspapers in the coming future.

CAREER CONSELLING AND GUIDANCE CELL

To assist the students in making informed educational or occupational choices, a Career Guidance and Guidance Cell has been set up in the college. The cell aims to develop competencies in self-knowledge, skills and experience necessary to identify options, explore alternatives and succeed in society. We help the students in self-appraisal, decision making, goal setting and career planning depending upon their socio-economic and educational background. The cells also guide the students by providing valuable information regarding the job scenario and help them develop an itinerary to achieve their aim in life and career.

TUTORIAL SYSTEM

Tutorial system has been started to help the students solve their educational and personal problems. It not only provides guidance and help to under achievers, slow learners or problem students but also gives special assistance to the bright students to help them make optimum use of their potential. The role of the teachers is crucial in guiding and counseling of the students. It starts right from the time of admission and initial interaction in the class to find out their problems, tastes, hobbies and strengths and also guiding them in realizing their dreams and goals. Teachers play key role in shaping the careers and lives of students. The students get an opportunity to discuss their learning problems and to clarify their doubts.

NSS

Living up to its motto of **“Not Me But You”**, NSS unit has been functioning in this college since 2012. This unit reflects the essence of democratic living and upholds the need for self-less service. NSS helps in growth of understanding, cooperation, coordination and bonding between the students and the society. It involves the students in identification of the problems of the society and finds a solution to those problems thereby developing a better civic and social sense. It also helps them build: leadership qualities, capacity to meet emergencies and natural disasters and the qualities of national integration and social harmony. The annual camp exposes the students to various hardships and real life situations to make them strong to face any emergency situation in future. As an additional benefit, students are also rewarded for participating in the NSS, in the form of useful GIH credits ranging from 1 to 3 , depending upon the level of participation.

RED RIBBON CLUB

“Forewarned is forearmed”: With no complete cure in sight the proverb holds true in case of HIV/AIDS. This disease has already taken millions of lives across the world and is still threatening the lives of more than 10 Million youth (aged 15-24) worldwide who are infected with HIV. To educate youth with correct, concise and adequate information and heighten their level of awareness about HIV/AIDS, to express solidarity with the people suffering from the disease and in uniting the students in a common fight against HIV/AIDS, “Red Ribbon Club” has been formed in the college. The club also enables the female students, to identify and understand situations of exploitation and abuse. Awareness campaigns, information sharing, medical and health check-up camps, blood donation camps are some of the regular activities of the club. All the students of the college are members of this club.

SCOUTS AND GUIDES

The mission of Scouting is to contribute to the education of students through a value system based on the Scout Promise and Law to help build a better world where people are self-fulfilled as individuals and play a constructive role in society. Scouts and Guides club is functioning in the college with one team each of Rangers (males) and Rovers (Females). Both Rangers and Rovers have their individual team captains with each team consisting of 24 members. The Rangers and Rovers teams participate in a variety of events such as: jamborees Rallies and Conferences throughout the year. Such activities help in all round development of the students. Institution also celebrates the Scouts day with a colorful cultural show highlighting the purpose and significance of Scouts and Guides in nurturing the spirit of adventure and social well-being.

NATIONAL CADET CORPS (NCC)

National Cadet Corps is a voluntary organization which came into existence in 1948. NCC aims at developing discipline, character, and brotherhood, the spirit of adventure and ideals of selfless service amongst young citizens. It also aims to strengthen leadership qualities among the youth who will serve the Nation regardless of which career they choose. It also motivates them to choose a career in armed forces. Living up to its motto, “Unity and Discipline”, the NCC strives to be and is one of the greatest cohesive forces of the nation, bringing together the youth hailing from different parts of the country and molding them into united, secular and disciplined citizens of the nation. The NCC unit of the college comprising of both boys and girls cadets participate in various activities throughout the year including the annual NCC camp, rightly exposing them to become useful citizens of the country.

Note: The students can opt for either NCC or NSS or Scouts and Guides.

COMPUTER LAB

To keep pace with the fast changing field of Information & Communication Technology, an IT Lab has been set up at the college to benefit the college students. It is well-equipped with computers, an Over Head Projector and PA system. The computer lab has recently been upgraded through the utilization of RUSA funds for purchase of a Server with Tally ERP-9 software and 15 additional computers along with necessary furniture, networking and installation of 5 KVA UPS. A free Wi-Fi facilities has also been installed in the college campus and is functional since December 2017.

GENERAL REGULATIONS AND STANDARDS OF CONDUCT

Govt. Degree College, Haripurdhara, prides itself on the healthy, congenial and empowering relationship it fosters between all the members of the College Community. The mere observance of rules, though essential, is not enough. A positive, progressive and participatory outlook and an eagerness to benefit from, as well as contribute richly to, the total life of the College are the hallmarks of this small but fast-growing institution. A caring, courteous and magnanimous disposition that transcends all levels of discrimination and exemplifies profound respect to the greatness and nobility of the human spirit is fundamental to the culture of the college. All the newcomers who are privileged to be part of this small but young institution with healthy traditions are required to cherish and honour the values which characterize this institution. As discipline is the backbone of any educational institution, the college lays special emphasis on the maintenance of discipline and decorum in and outside the classrooms. The students need to keep the following points in mind:-

1. Every student of the college is subject to, and must submit to, the discipline of the college and the university, and abide by the rules and customs of the college.

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2. Non-observance of the rules and customs, or breach of college discipline, could result in the termination/expulsion of a student from the roles of the college.
3. All students of the College shall behave courteously with one another, senior members and office staff in the College. A serious view shall be taken of any form of discourtesy.
4. In order to create a favorable academic atmosphere in the college, students should maintain silence while moving in the college campus or sitting in the Library. Movement from one classroom to another should be orderly.
5. Students should regularly carry with them their Identity Cards. They may be required to produce their cards at any time during the college hours.
6. All students must come to the college in neat, clean and decent dress and also give special attention to personal cleanliness and hygiene.
7. Students must pay respect to National Anthem and National Symbols.
8. The following activities will be considered as violative of the college discipline and may result in fine, expulsion or rustication, depending on the gravity of the offence:
 - a) Quarrelling in the campus, indulging in violence, use of force and ragging.
 - b) Shouting, making noise and disturbing classes.
 - c) Breaking/ damaging college property.
 - d) Bringing outsiders in the college campus.
 - e) Writing on/defacing walls and blackboards.
 - f) Putting up a notice, sticking bills etc. on the notice board or at any other place without the permission of the Principal.
 - g) Eve-teasing.
 - h) Crowding in corridors and staircases and blocking passages.
 - i) Any student using **Alcohol, Tobacco, Gutkha** and other narcotics in the college campus will be fined up to **Rs. 500 /-** and is liable for expulsion or resuscitation from the college.
 - j) Only those functions will be allowed to be held in the college which are organized by college or have been permitted by the college authorities with prior permission from the concerned authorities. Failing which, would be treated as a case of breach of discipline.
 - k) No tours/parties will be organized without proper authorization from the principal.
 - l) Unnecessary use of mobile phones or playing music on mobile phones in the campus.
9. A student who is found guilty of misconduct shall not be eligible for any scholarship, prize, fee concession or membership of the CSCA or any other important bodies in the college.
- 10. RAGGING IN ANY FORM IS A HEINOUS CRIME AND PUNISHABLE OFFENCE. IT IS STRICTLY BANNED IN THE COLLEGE. IT IS MANDATORY TO FILE AN F.I.R. IN CASE OF RAGGING.**
11. Use of intoxicants, drugs or alcohol is totally prohibited in the college premises.
12. Students will be held responsible for any damage caused by them to the furniture, fixtures or buildings. They shall compensate the college for the damage caused and shall also have to pay the punitive fine as well.

SCHOLARSHIP

A number of scholarships are available for the eligible and deserving students. Information regarding dates, eligibility conditions and procedure for applying for these scholarships will be notified on the college notice board from time to time. The students may apply online for these scholarships through online portal <https://scholarships.gov.in/>. The application should be duly attested /verified by the competent authority and should be accompanied by the relevant certificates of Educational Qualification / Income / Category / Domicile/ College Fee Receipt/ Aadhaar No. and Bank Account No., etc.

CENTRE SPONSORED AND STATE SPONSORED SCHOLARSHIP SCHEMES ARE-

- ✓ IRDP Scholarship Scheme.
- ✓ H. P. University Scholarship.
- ✓ Kalpana Chawla Chhatravriti Yojana.
- ✓ Post-Matric Scholarship Scheme to OBC students.
- ✓ Post-Matric Scholarship Scheme to SC students.
- ✓ Post-Matric Scholarship Scheme to ST students.
- ✓ Post-Merit Scholarship Scheme for Students Belonging to Minority Community.
- ✓ Post-Matric Scholarship for Students with Disabilities.
- ✓ Molana Azad Scholarship for Girl Students.
- ✓ INBA Scholarship for NCC Students.
- ✓ INSPIRE Scholarship - for Science Students.
- ✓ Maharshi Valmiki Scholarship for Girl Students.
- ✓ DR. Ambedkar Medhavi Scholarship Scheme to SC/OBC/ EWS students.
- ✓ Swami Vivekanand Scholarship Scheme.

REMOVAL FROM THE COLLEGE

The following rules govern the removal of a student from the college rolls by the Principal:

- I. A student who remains absent from the college for more than ten days without prior sanction of the Principal will be removed from the college rolls
- II. A student whose name is struck off twice from the college rolls will not be readmitted.
- III. The Principal may be constrained not to admit/readmit a student or to remove a student from college rolls, if in his opinion, he or she has indulged in undesirable activities-political, agitation and/or of any other nature detrimental to college discipline and has shown an unbecoming conduct in the current or previous session.

SHAKTIDHARA: YEARLY PERIODICAL

In order to encourage creative abilities among the students, the college magazine '**SHAKTIDHARA**' is published annually. It consists of a number of sections and each section has **one staff editor & one student editor**. Students are asked to contribute original authored poems, articles, stories, memoirs, experiences, and so on giving it a literary tinge. It also exhibits a panoramic summary of year-long activities in the form of pictography.

TEACHING & NON-TEACHING STAFF



DR. RAJINDER TOMAR
ASST. PROF. MUSIC VOCAL
(Officiating Principal)



Sh. Karam Dutt
Asst. Prof. (Sociology)



Sh. Karan Mohil
Asst. Prof. (Pol. Science)



Sh. Naresh Lamba
SLA



Sh. Sohan Singh
JLA



Sh. Sanjeev Bhatt
Supdt.-Gr-II



Sh. Rakesh
Clerk



Sh. Jai Ram
Peon



Smt. Maina Devi
Peon



Smt. Kanta Devi
Peon

Guidelines of MHA and MHRD regarding the preventive measures and SOP COVID-19.

PROTECT YOURSELF AND OTHERS

Student are required to follow these Do's and Don'ts

| Do's | Don'ts |
|---|---|
| <ul style="list-style-type: none">➤ Wash your hands with soap and water frequently, or use alcohol based hand rub. Wash hands even if they appear to be clean.➤ Wear a mask while you are on the campus.➤ Cover your nose and mouth with hanker chief/tissue paper while sneezing and coughing.➤ Throw used tissue napkins into closed bins immediately after us.➤ See a doctor if you feel unwell (fever, difficult breathing and cough). While visiting a Doctor, wear a mask/cloth to cover your Mouth and Nose. | <ul style="list-style-type: none">➤ Don't have a close contact with anyone, if you are experiencing cough and Fever.➤ Don't touch your eyes, nose and mouth.➤ Don't spit in the campus/public places. |



“जय मां भंगायणी”

